

THE HARVEY SCHOOL

Summer 2021

Science/Computer Science/Computer Graphic Teachers Job Descriptions

About The Harvey School

Located on a wooded, 125 acre campus in Katonah, NY, The Harvey School is a student-centered, co-educational independent school serving approximately 360 students in grades six to twelve. The school provides a college-preparatory program that fosters lifelong learning and inspires students to develop the confidence and leadership qualities necessary to succeed in a diverse, competitive, and changing world. With our commitment to small class size, our community cultivates the strengths of each student through academic excellence, artistic exploration, athletic achievement, community service, and global understanding.

About The Summer Camp

Like the school, our summer camp cultivates the strengths of each individual camper by offering a wide variety of classes in athletics, the arts, and sciences. Campers are encouraged to explore in a safe and nurturing environment. This student-centered program serves approximately 200 young people in grades 1 through through 9. Campers create their own schedules selecting classes that inspire their passions and pique their curiosity. The camp runs for six weeks starting on Monday June 28 and ending on August 6.

Position Description

Teachers in the **sciences, computer sciences, and computer graphics** are needed for Summer 2021. Teacher applications should include a list of classes that they can and would like to teach. Classes are 50 minutes long. A list of current courses are available on our website at <https://www.harveyschool.org/cavalier-summer-camp/camp-programs>

Primary Responsibilities

- Ensure the safety and well-being of all campers.
- Teach and develop course curricula aligned to learning standards, create lesson plans with defined learning objectives, establish a safe and nutrition class environment that encourages exploration and risk taking.
- Maintain attendance records
- Communicate proactively with camp administrators concerning student engagement and performance.
- Supervise activities while ensuring student safety at all times, giving direction appropriate to the activity, and modeling good behavior and citizenship.
- Must be able to commit to the full six-week program.
- Additional State mandated orientations and meetings are also required.

Minimum Qualifications

- Professional experience in subject area. Bachelor's degree in subject area preferred.
- At least two years of experience as a classroom teacher preferred.
- Ability to collaborate with faculty, staff, and administrators.
- Ability to communicate clearly and effectively, verbally and in writing.
- Strong organizational skills, attention to detail, and follow-through.
- Positive attitude, flexible approach, and a sense of humor.

To apply for this position: Please send a single PDF file that includes a cover letter, resume, and three references to cavaliercamp@harveyschool.org. Please include the position title in the subject line.