

The Harvey School

June 2017

Summer Mailing



Dear Parents,

Welcome to summer and the first summer email from Harvey. With a very few exceptions, we will do our summer mailing electronically. As much information as possible will be delivered by email and also posted on the website. We chose to do this for a number of obvious reasons, including environmental, financial, and practical.

Information will be bundled into two large email batches and sent to you in book form. This will enable you to see what is contained in the email batch and to click onto the appropriate documents and forms. Forms may be accessed online and then printed and mailed, emailed or faxed back to the school. After-school activity signup is also an online form. Please fill out and submit the online form by July 24 for the Upper School and August 15 for the Middle School.

Each time something is sent to you, it will also be made available on The Harvey School's website at [www.harveyschool.org](http://www.harveyschool.org). Please visit the site and familiarize yourself with it. If you need information, misplace a form, or wish to recheck something, you will find it available there. There is also a location where all homework assignments will be found in September, so use the summer to explore the site. For families new to Harvey, accounts and log-ins will be assigned in mid-August.

We will be using email to distribute the Student Handbooks, for both Middle and Upper Schools. This saves on printing costs and enables us to update and make changes in a more timely fashion.

A second large email will be sent in early August with information concerning the opening of school. You may also refer to the [calendar on the school website](#). As the summer progresses, please feel free to ask questions and to make suggestions.

Sincerely,

Richard R. Wyland  
Assistant Head of School

## Table of Contents

I.	Academics & After-School	
	A. Upper School Summer Reading List	5
	B. Middle School Summer Reading Assignment	6
	C. Middle School Dress Code	8
	D. Middle School After-School Program	9
	E. Upper School After-School Program	10
	F. Private Music Lessons Registration Form	11
	G. MTA Student Ticket Information	12
II.	Athletics	
	A. Fall and Preseason Information	14
	B. Frequently Asked Questions	15
	C. Football	17
	D. Boys Soccer	20
	E. Girls Soccer	19
	F. Coed Cross Country	20
	G. Volleyball	21
III.	Business Office	
	A. Textbook Ordering	23
	B. Follett Letter to Parents	24
	C. Follett Ordering Instructions	25
	D. New York State Book Loan Program	26
	E. FACTS Tuition Management	28
	F. Student Billing Invoices	28
IV.	International Programs	
	A. Letter to Harvey Parents & Students	30

# Academics

## Upper School Summer Reading List

As students prepare to set off into the land of sunshine and leisure, rest assured that the English Department has not forgotten them. For most grades, students are required to read two books, the novel listed below and a book of their choice. In 9th grade, students will read three: a novel and a graphic-novel adaptation of Homer's *The Odyssey*, as well as a book of their choice. Honors or AP-level students have additional reading.

We hope that your child will take this opportunity to enjoy the selections at an unhurried pace, and rejoin us in September, brimming with literary impressions and insights. As each English class will begin the school year with assignments based on these works, students will need to have a fresh and thorough knowledge of their texts, **as well as copies of the books.**

<u>Grade</u> (upcoming)	<u>Title</u>	<u>Author</u>
9 <sup>th</sup>	<i>The Curious Incident of the Dog in the Night-time</i> <i>The Odyssey: A Graphic Novel</i> <b>and</b> a biography of your own choice	Mark Haddon Gareth Hinds
9 Honors	<i>The Curious Incident of the Dog in the Night-time</i> <i>The Odyssey: A Graphic Novel</i> <b>and</b> a biography of your own choice	Mark Haddon Gareth Hinds
10 <sup>th</sup>	<i>The Joy Luck Club</i> <b>and</b> one book of your own choice	Amy Tan
10 Honors	<i>Dracula</i> <i>The Picture of Dorian Gray</i> <b>and</b> one book of your own choice	Bram Stoker Oscar Wilde
11 <sup>th</sup>	<i>Sula</i> <b>and</b> one book of your own choice	Toni Morrison
11 Honors	<i>Into the Wild</i> <i>To Kill a Mockingbird</i> <i>Sula</i> <b>and</b> one book of your own choice	Jon Krakauer Harper Lee Toni Morrison
12 <sup>th</sup>	<b>Choose ONE of the following:</b> <i>Slaughterhouse-Five</i> <i>When the Emperor was Divine</i> <i>Winger</i> <b>and</b> one book of your own choice	Kurt Vonnegut Julie Otsuka Andrew A. Smith
AP English	<i>The Three Theban Plays</i> (Penguin ed.) <i>Frankenstein</i> (Norton Critical Edition -- 2nd) <i>The Lacuna</i> <b>and</b> one book of your own choice	Sophocles (tr. Fagles) Mary Shelley Barbara Kingsolver

# **Middle School Summer Reading Assignment**

## **Entering 6th Grade Summer Reading Assessment**

***Freak the Mighty* by Rodman Philbrick**

**Directions:** For your Summer Reading assessment on *Freak the Mighty*, complete **ONE** of the following activities. Your responses should reflect your understanding of the novel and also exemplify your ability to write. Please remember to write in complete sentences and to be mindful of organization, spelling and punctuation. Your answer may be typed or handwritten. Please bring your copy of the novel and your written response to class with you on the first day of school.

-----

### **CHOOSE ONE OF THE FOLLOWING:**

**A. Friendship**-What are some characteristics of a true friend?

What evidence of true friendship is found in *Freak the Mighty*?

Who do you think benefits most from the friendship, Max or Kevin? Describe the friendship between Max and Kevin. Use text details and the questions above to support your position. Create an illustration that represents the theme of friendship.

**B. Hero's Journey**-The novel follows the traditional Hero's Journey. Research the steps of a Hero's Journey. Who do you think is the Hero? Max or Kevin? Follow the journey of one of the characters as they move through the plot. Explain why Max or Kevin is a hero. Use text details and the steps of a hero's journey to support your position. Create an illustration that represents Max or Kevin's courage.

**C. Non-Fiction Research**-Select ONE of the topics from the novel below and complete a summary on your research. Be sure to answer the 5 Ws (who what when where why how). Use at least 3 sources. You must cite your sources.

Create a visual presentation that provides information so that you could teach a younger student. You may use *IMovie* (1-2minutes), PowerPoint (3- 5 slides), or picture book, etc. to create your visual.

Select **ONE** from the following topics to research:

- The Legend of King Arthur
- Medieval Knights
- Morquio Syndrome
- Learning Disabilities
- Bullying
- Robotics/Bionics use in prosthetic devices

**Entering 7th grade Summer Reading Assessment**  
***Chains* by Laurie Halse Anderson**

**Complete all of the following tasks below.** Your responses should reflect your understanding of the novel and also exemplify your ability to write. Please remember to write in complete sentences and to be mindful of organization, spelling and punctuation. Your answer may be typed or handwritten. Please bring your copy of the novel and your written response to class with you on the first day of school.

**Writing Prompt: The philosopher Rousseau once said, “Man is born free, and everywhere he is in chains.”**

Part 1: Paraphrase: “*Man is born free, and everywhere he is in chains.*” What does Rousseau mean? Explain the meaning of his quote in your own words.

Part 2: illustrate Rousseau’s message:  
Create an original illustration that conveys the meaning of Rousseau’s quote.

Part 3: Synthesize and Apply:  
What does it take in order for people who are “chained” to break free? Support your claim with evidence from the novel, *Chains*.

**8<sup>th</sup> Grade - *A Monster Calls* by Patrick Ness**

For students entering 8<sup>th</sup> grade, please read *A Monster Calls* by Patrick Ness and then answer ONE question of your choosing from the list below. Your responses should reflect your understanding of the novel and also exemplify your ability to write. Please remember to write in complete sentences and to be mindful of organization, spelling and punctuation. Your answer may be typed or handwritten. Please bring your copy of the novel and your written response to class with you on the first day of school.

1. What does the monster represent to Conor? Do you perceive the monster as real or as a product of Conor’s imagination?
2. Why does Conor feel so lonely and isolated? Is he right to feel betrayed by Lily?
3. “Stories are wild creatures,” the monster says. “When you let them loose, who knows what havoc they might wreak?” What does the monster mean by this? In which ways does the rest of the novel prove the monster’s point?
4. Discuss the role that humor plays in this novel. Where are the comic moments?
5. “Sometimes people need to lie to themselves most of all,” the monster tells Conor. In what sense is Conor lying to himself? Is his mother lying to herself? What does each of them need to believe?

## Middle School Dress Code

The Middle School supports an appropriate Dress Code that students are expected to approach with a spirit of cooperation. Students are expected to be in Dress Code throughout the academic day. All clothing must be neat, clean, properly sized, and in good repair. Shirts must be tucked in for boys at all times and girls' midriffs must be covered. Hats, scarves, sunglasses and coats may not be worn indoors. Additionally, baseball caps may not be worn at any time during the academic day, indoors or outdoors. **Returning students should note that there have been minor changes to the dress code.**

The following is the standard dress code that is allowed during the school day:

- Pants should be worn at the natural waistline and pants with loops should have belts. No cargo, denim, jean-like, yoga, or Lycra stretch pants are permitted. Pants should not be excessively baggy or skin-tight.
- Skirts and shorts should always be an appropriate length (at least fingertips extended). Cargo shorts are not permitted. Shorts/skirts should not be excessively baggy or skin-tight. Additionally, shorts are not permitted during the winter term.
- Shirts must have collars or turtlenecks. Button-down shirts must be buttoned. Sleeveless shirts are not permitted.
- Dresses without collars must have appropriate necklines.
- Sweaters/Pullovers must be worn over a collared shirt or turtleneck. Harvey sweatshirts are permitted and must also be worn over a dress code shirt.
- Sneakers / Shoes / Boots are acceptable. No sandals, flip-flops, or high-heeled shoes.
- Socks/tights and leggings are permitted under dresses, finger-length tops and skirts

Students are expected to embrace the dress code, and in doing so they show their respect for the learning environment that we hope to create here at The Harvey Middle School. Thank you for your cooperation. And please put your name in all clothing so that it can be returned to you if it is ever misplaced!



## Middle School Athletic and After-School Program

In order to plan effectively for the 2017-2018 After-School Program, we are asking everyone to complete this preliminary sign-up form. **Please make your selections by Aug. 15.**

[Click here to access the online form and submit your selections.](#)

The After-School program at The Harvey School is an integral part of each student's education. The program is from 3:15 to 4:45 p.m. There are many opportunities for students to learn a new skill, to explore an interest, or to further develop an existing talent.

All students are required to successfully complete at least one term of a sport each school year. All students are encouraged to take advantage of the varying activities every term.

Students will register officially for their after-school activity selection for the fall Tuesday, Sept. 5 during Advisor Meetings. If they have not yet made a selection, this will be an opportunity to discuss the choices with their advisors. However, **all activities will begin with the opening of school Tuesday, Sept. 5.** Each team will practice every day from 3:15 to 4:45 p.m.

For each sport, the coach will provide information to your child the first day of school regarding times, attire, and equipment. Remember that your paperwork must be completed before participating in sports, including an enrollment contract, permission forms and a physical exam.

All Middle School athletes use the lockers in the new Athletic Center.

**The activities listed on the online sign-up sheet are projected offerings for the Fall, Winter, and Spring Terms. Offerings may be added or deleted based on enrollment in an activity.**

If you have any questions, please call Brendan Byrne, Head of Middle School, at 914-232-3161 extension 127, or Patrick Kennedy, Athletic Director, at extension 153.

Sincerely,  
Brendan T. Byrne  
Head of Middle School

Patrick Kennedy  
Athletic Director

## Upper School Athletic and After-School Program

In order to plan effectively for the 2017–2018 After-School Program for Upper School students, please fill out the [preliminary sign-up form](#). This will particularly help with varsity football, boys and girls soccer and volleyball preseasons, (details under Athletic section), as well as the Fall Theatre Production, which will hold auditions September 5, 2017.

The After-School program at The Harvey School is an integral part of each student's education. There are opportunities for students to learn a new skill, explore an interest or further develop an existing talent. All students are required to successfully complete at least one term of a sport each school year. Students are encouraged to take advantage of the varying activities each term. Boarding students are required to participate in an after-school activity each term *other than Study Hall*. Please note, the after-school Study Hall is a *quiet* study hall, and students in that program must remain in the library each day.

The full schedule of activities will begin with the opening of school Tuesday, Sept. 5; however, football, boys and girls soccer, coed cross-country and girls volleyball begin their preseasons in August. Also note that varsity and JV teams will be determined based on the number of participants, experience, and skill level.

The activities listed on the form are projected offerings for the 2017-2018 school year. Offerings may be added or deleted based on enrollment. In order to aid students in selecting a required sport for credit, a preliminary listing for winter and spring terms is included in this mailing.

If your student is planning to participate in an independent athletic program for sports credit outside of The Harvey School, please contact me for guidelines and an Independent Sport Proposal form.

**Important: Please fill out and submit your selections by July 24.**

[Click here to access the online form.](#)

Please contact either of us with any questions or concerns.

Pat Normandeau  
Dean of Students  
914 232-3161 (ext 110)  
[pnormandeau@harveyschool.org](mailto:pnormandeau@harveyschool.org)  
Fax: 914-729-1047

Patrick Kennedy  
Director of Athletics  
914 232-3161 (ext 153)  
[pkennedy@harveyschool.org](mailto:pkennedy@harveyschool.org)

## Private Music Lessons Registration Form

The Harvey School offers private voice and instrumental music lessons during and after the academic day. Classes in a variety of instruments are available. We offer lessons in trumpet, trombone, voice, bass, cello, viola, violin, piano, guitar and percussion for all levels. If your instrument of choice is not listed, please ask. Our music teachers are affiliated with many professional musicians and teachers.

Please register \_\_\_\_\_ for private music

lessons in \_\_\_\_\_ .  
(specify instrument or voice)

Grade in school \_\_\_\_\_ Free Periods or Study Hall (if known) \_\_\_\_\_

### Agreement:

I understand that the student will receive one 40-minute lesson per week. The usual number of lessons in a billing cycle is 10. If a child has to miss a lesson due to a conflict or illness, the instructor must be notified the evening before and a make-up lesson will be scheduled. If the student misses the lesson without notifying the instructor, there is still a charge for the lesson and no make-up will be scheduled. A make-up session will only be offered if a lesson is missed because of a school function, snow day, holiday or instructor conflict. Lessons are \$50 for the 40 minutes. Parents are also encouraged to speak with the instructor to understand practice expectations, progress and the student's lesson schedule.

Parent Name \_\_\_\_\_

Parent Address \_\_\_\_\_

Parent Phone (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Parent email \_\_\_\_\_

Student Phone (cell) \_\_\_\_\_ Student email \_\_\_\_\_

Parent Signature acknowledging Agreement \_\_\_\_\_

Please complete this form and return it with a check payable to *The Harvey School* for \$500 to: **Vinny Alexander % The Harvey School - 260 Jay Street - Katonah, New York 10536**

**Lessons will not begin until payment is received.**

Contact Vinny Alexander if you have any questions- [valexander@harveyschool.org](mailto:valexander@harveyschool.org) or  
914-232-3161 x161

## **MTA Student Ticket Information**

The 2017/2018 school year is just around the corner! Metro-North Railroad will begin selling monthly school commutation tickets in September 2017 through its website: [www.mta.info/mnr](http://www.mta.info/mnr) via the Mail&Ride program. Joining this online service will eliminate the need for you to obtain a signed monthly Application for Student School Ticket as was required in the past.

The School's Administrator is required to register all participating students through Metro-North's destination stations. (see online form)

After the student has been registered by the school's administrator, the parent/guardian will receive two emails. One will contain the account number and one will contain the pin code. The emails will also contain further instructions and information.

Any question(s) about Metro-North's Mail&Ride Monthly School Ticket Program, please call the Mail&Ride Managers at: 212-340-3205 or 212-340-2118.

If you are new to Harvey and wish to ride the train, or you are an existing Harvey student who wishes to begin riding the train, please [click here](#) or on the link below and fill in the required information to start you on your way to conveniently receive your student's monthly commutation tickets.

[MTA Student Tickets Online Form | 2017-18](#)

# Athletics

## Fall and Preseason Information

Although it seems like summer has just gotten started, we are only two months away from the start of the school year. Harvey has a tradition of asking our student-athletes to attend practices before the start of the school year to prepare for the fall season.

Preseason is a great chance for Upper School students, especially new students, to create friendships and integrate into the school community. We encourage all fall athletes to participate in preseason. If there are conflicts with your son or daughter attending preseason, please contact the coach for that sport to let them know. **There is no preseason for Middle School sports.**

Below are the preseason start dates for the fall teams. Please see the coaches' letters for more details about a particular sport and their pre-season schedule.

- Football – Wednesday, August 16
- Boys Soccer – Wednesday, August 23
- Girls Soccer – Wednesday, August 23
- Girls Volleyball – Wednesday, August 23
- Coed XC - Wednesday, August 23

If you have any questions, or struggle to get in touch with one of the fall coaches, please do not hesitate to contact Patrick Kennedy by calling him at (914)232-3161 x153 or emailing him at [pkennedy@harveyschool.org](mailto:pkennedy@harveyschool.org).

## **Frequently Asked Questions**

Because a number of parents have contacted the school in connection with the school's athletic program, we have tried to answer some of your most frequently asked questions.

### ***What are the athletic requirements for The Harvey School?***

All Harvey students are expected to participate in one of the athletic seasons. The athletic department is committed to producing multi-sport athletes who compete in multiple seasons.

### ***What fall sports are offered for Middle School students?***

The Harvey Middle School offers coed soccer and cross-country.

### ***What equipment will my Middle School student need?***

Middle School sports participants need shirts, shorts, sweats for chilly days, sneakers or molded cleats. Football players need an athletic cup. Soccer players must have shin guards.

### ***When do Middle School teams practice?***

Middle School teams practice daily beginning with the first day of school Sept. 5. Practices run from 3:15 p.m. until 4:45 p.m. each school day.

### ***How often do Middle School teams play?***

Middle School teams play at least one game a week, usually on a Tuesday or Thursday, after a week of daily practices. Players in good academic standing can expect to play in all games. Almost all games in the fall schedule are played against schools in the Junior Division of the Fairchester Athletic Association, independent schools in Westchester County, NY, and Fairfield County, CT.

### ***What sports are offered for Upper School students?***

The Upper School offers boys soccer (varsity and junior varsity), Girls soccer, coed cross-country, varsity football and girls volleyball (varsity and junior varsity).

### ***Do Upper School teams have preseason practices?***

Yes. Preseason varsity and junior varsity football practices begin Wednesday, August 16 and will be held daily until school begins. Boys soccer, girls volleyball, girls soccer, and coed cross-country preseason practices start Wednesday, August 23. Practices are usually held in the morning, and team coaches will keep you informed about any changes in your preseason schedule. All students participating in fall sports are strongly encouraged to attend preseason practices. Please refer to each team's individual information in this mailing.

### ***When are practices held during the school year?***

Once school begins, practices are held daily after school from 3:30-4:40 (Wednesday 2:30-4:40). Varsity football players can expect late practices some days. Coaches will keep you informed. Players should communicate with coaches in advance if they are going to miss practices or games.

### ***What equipment will my Upper School student need?***

Upper school sports participants need shirts, shorts, sweats for chilly days and sneakers or molded cleats. Football players must have an athletic cup. Soccer players must have shin guards.

### ***When do Upper School teams play?***

Games begin during the second week of school. Varsity games are generally played on Mondays, Wednesday, Saturdays and the occasional Sunday while junior varsity games are held during the week. Soccer and volleyball players can expect at least two to three games per week, usually on Wednesday and Saturday, with a few games on other days. Upper School teams belong to the Housatonic Valley Athletic League, and league tournaments for soccer and volleyball begin Monday, November 6.

### ***Where can I find the athletic schedule?***

The most up-to-date sports schedule is available online. The Harvey School calendar, including the athletic schedule, is available from the Harvey website at [www.harveyschool.org](http://www.harveyschool.org). Athletic schedules, due to weather and other factors, are subject to frequent change. Check schedules often for any changes.

### ***What if I have questions?***

Any questions regarding Upper and Middle School sports should be directed to the Director of Athletics, Patrick Kennedy. He may be reached by calling 914-232-3161 x153, or via email at [pkennedy@harveyschool.org](mailto:pkennedy@harveyschool.org).



## **Varsity Football**

I hope that you are all enjoying your summer vacation and that you are finding time to workout three or four times a week. Please feel free to ask for a weight routine to follow. Practices will begin Wednesday, August 16 and run to Friday, August 18. The remaining 2 weeks of preseason will run Monday through Friday until the first day of school Sept. 5.

Practices the first week and a half, from August 16 to August 25, will be two-a-day sessions. The morning practice will begin at 9 a.m. and will conclude at 11:30. From 11:45 to 12:45 p.m. players will eat lunch. Players should bring a bag lunch with them to practice. Following lunch, the afternoon practice will run from 1p.m. to 3 .pm. Please arrive by 8:30 a.m. at the latest so we can head down to the field as a team at 8:45 a.m.

Practice the second week from August 28 to the August 31 will be moved to the afternoon. These practices will be from 3 p.m. to 6 p.m. Practice on the last day of preseason September 1 will run from 9 a.m. to noon. The first scrimmage of the season is Sept.2.

On the first day of practice, you will be issued a team T-shirt, and a team jersey to be worn each day of practice . You are responsible for cleats, shorts, socks and undergear. We strongly suggest that you break in your cleats so that they are comfortable prior to the start of practice. We will have plenty of water for you at practice; however, you are always welcome to bring your own sports drinks.

I need each one of you to confirm that you have received this letter. Please do so immediately by emailing me at: [kdelaney@harveyschool.org](mailto:kdelaney@harveyschool.org)

If you need further information, please contact Coach Delaney at 914-309-3549.

I am looking forward to hearing from you and the coaching staff is very excited about the upcoming season.

## Boys Soccer

The soccer program at The Harvey School boasts more than 35 young men ranging from the ninth grade to 12th. The varsity team has had tremendous success over the course of the past decade to become one of the most feared teams within the HVAL. The Cavaliers have also earned a few berths in the New England Tournament. As the varsity team has become more competitive and interest in soccer has grown at the school, the junior varsity program has become much more competitive. Last season the varsity team participated in 17 matches while the junior varsity played 13 matches. Between 18-20 players will participate on the varsity team next fall. This will include two goalkeepers. Those who are both highly skilled and most committed to the preseason will give themselves the best opportunity to be members of the team this fall.

### Preseason:

Wednesday, August 23	9 a.m.-12 p.m.
Thursday, August 24	9 a.m.-12 .pm.
Friday, August 25	9 a.m.-12 p.m.
Monday, August 28	9 a.m.-12 p.m.
Tuesday, August 29	9 a.m.-12 p.m.
Wednesday, August 30	3 p.m.-6 p.m.
Thursday, August 31	3 p.m.-6 p.m.
Friday, September 1	No Practice

All practices will be dedicated to working on basic skills of passing, trapping, shooting, heading and defending. We will also introduce some basic team concepts and focus on team conditioning. It is very much in each player's interest, as well as the teams, to come to preseason in good condition. Begin training by August 2nd. On Monday, Wednesday and Friday run at least 2 miles. Extend the distance as you approach the preseason. Tuesday, Thursday and Saturday should be dedicated to wind sprints (40-50 yards) and 50-75 sit-ups and push-ups.

Each player must come to practice with sneakers, cleats, shin guards and soccer socks each day. **Be sure to have your medical forms completed for the first day of practice.**

If you need further information, please contact Coach Morse at (914) 391-4548 or at [amorse@harveyschool.org](mailto:amorse@harveyschool.org).

## **Girls Soccer**

Coach Kennedy expects each player to be in top physical condition at the start of preseason practices. Players are expected to be able to run a mile in under 7 minutes. The conditioning program will also work on building your core strength. It is recommended that each player perform pushups, crunches, leg lifts, and planks throughout the summer in preparation for preseason workouts.

### **Preseason:**

Wednesday, August 23	9 a.m.-noon
Thursday, August 24	9 a.m.-noon
Friday, August 25	9 a.m.-noon
Monday, August 28	3 p.m.-6 p.m.
Tuesday, August 29	3 p.m.-6 p.m.
Wednesday, August 30	3 p.m.-5 p.m.
Thursday, August 31	3 p.m.-5 p.m.
Friday, September 1	No Practice

All girls playing soccer should report to each preseason practice with the following:

1. Soccer cleats.
2. Running sneakers. All conditioning will be done in sneakers, not cleats
3. Shin guards and soccer socks that hold your shin guards properly in place.
4. Extra socks. The grass may be wet during early morning practices. It's important to keep your feet dry.

If you have any soccer needs, contact Soccer Post, (914) 242-9800 · 532 Bedford Rd, Bedford Hills, NY 10507. Harvey team members will receive a discount.

## Coed Cross-Country

Coach Barletta looks forward to taking over both the US and MS cross-country teams this fall. She is determined to defend the varsity girls cross-country 2016 HVAL championship as well as strengthen the boys program. With this in mind, Coach Barletta is holding preseason practices this summer. All athletes are expected to show up for preseason workouts in shape and ready to build off the success of last year's team.

If you have any further questions, please email Coach Barletta: [lbarletta@harveyschool.org](mailto:lbarletta@harveyschool.org)

### Preseason:

Wednesday, August 23	9 a.m.-11 a.m.
Thursday, August 24	9 a.m.-11 a.m.
Friday, August 25	9 a.m.-11 a.m.
Monday, August 28	9 a.m.-11 a.m.
Tuesday, August 29	3 p.m.-5 p.m.
Wednesday, August 30	3 p.m.-5 p.m.
Thursday, August 31	3 p.m.-5 p.m.
Friday, September 1	TBD

**Required for Preseason:** Each runner is responsible for having the essential and proper equipment at the start of preseason.

1. Running sneakers
2. Appropriate running attire

# Volleyball

## Welcome to The Harvey School girls volleyball program!

Whether you are new or a returning player, please contact Coach Arnautovic ([darnautovic@harveyschool.org](mailto:darnautovic@harveyschool.org)) and Coach Zeffer ([mzeffer@harveyschool.org](mailto:mzeffer@harveyschool.org)) to formally express your interest and confirm your attendance for preseason. Both varsity and JV positions are available. We welcome beginners!

### Preseason Schedule:

- **Wednesday, August 23rd (9 a.m.-noon) - Practice & Varsity Tryouts**
- **Thursday, August 24th (9 a.m.- noon) - Practice & Varsity Tryouts**
- **Friday, August 25th (9 a.m.- noon) - Practice & Varsity Tryouts**
- **Monday, August 28th (9 a.m.- noon) - Practice**
- **Thursday, Aug 31st (3 p.m.) - Home Scrimmage (TBD)**

Please come prepared to practice with volleyball sneakers and knee pads! Our uniform consists of black spandex shorts, black knee pads and a school-provided jersey. Players are expected to purchase black spandex shorts that provide appropriate coverage for competition. If you have knee pads, please bring them with you. We must get and maintain good conditioning.

Anyone who is serious about being on a dedicated volleyball team needs to make all practices and games! If you know of any other Harvey Upper School girl who missed the sign-up meeting, please have her to contact Coach Arnautovic at [darnautovic@harveyschool.org](mailto:darnautovic@harveyschool.org) as soon as possible!

**Be sure to have your medical clearance forms completed for the first day of preseason!** We recommend bringing a copy of your most recent physical with you on the first day just in case.

Players are encouraged to play as much volleyball as they can this summer, whether on a town team or at a sports camp, to strengthen their skills. Below is a link for a program to consider:

### Future Stars at SUNY Purchase:

[http://www.fscamps.com/location\\_based\\_program/Volleyball.html](http://www.fscamps.com/location_based_program/Volleyball.html)

If you have any questions, please contact Coach Arnautovic ([darnautovic@harveyschool.org](mailto:darnautovic@harveyschool.org)) and Coach Zeffer ([mzeffer@harveyschool.org](mailto:mzeffer@harveyschool.org))

# Business Office

## Textbook Ordering

### Harvey Bookstore Online

We are pleased to announce our continued partnership with Follett Virtual Bookstore to provide textbooks for the 2017-18 school year. Books will be available **August 1, 2017** at [www.harveyschool.bkstr.com](http://www.harveyschool.bkstr.com).

We encourage you to sign up for the bookstore email mailing list so you receive notification when books become available. Sign up today at [www.harveyschool.bkstr.com/email](http://www.harveyschool.bkstr.com/email).

Follett is the preferred place to find your books. The school has worked with Follett to source and stock the exact edition of the books we will use in classes this year. Follett is the only bookstore with a relationship to the school.

#### *Book Options*

- This virtual bookstore offers new books along with money-saving used books they buy back from Harvey School families at the end of the school year. Follett also offers textbook rental on selected titles. Rental books are typically half the price of the purchasing new edition. Limited books may also be available in digital format – look for Digital Textbooks on the website where available.

#### *Fast Delivery*

- The bookstore has extended a 50% off ground shipping offer the first two weeks the booklist is available during the summer. Follett ships all orders from its warehouse the same or next business day via FedEx. Expedited shipping options are available, but it is best to order early for the best used book selection.

#### *Customer Service*

- If you require assistance ordering books, or have a question with your order, call Follett's customer service line at 877-827-2665. Follett accepts returns on books 30 days from your order date or 30 days from the start of classes, whichever is *later*. See the company's website for additional information.

If you have any questions or comments, please feel free to contact the school or Follett Virtual Campus directly at 877-827-2665.

If you wish to purchase books from another source, a textbook list, with book requirements for each course and ISBN numbers will be emailed to you shortly. Please be sure that any book purchases you make are the correct edition, with the exact ISBN number.

**Should you have any questions regarding your child's fall schedule or textbook purchases, please call the appropriate division office.** In the Middle School, please contact the Middle School Office, after August 2, at 914-232-3161, extension 127. In the Upper School, contact the Upper School Office at 914-232-3161, extension 130.

# Follett Virtual Campus

Dear Parents and Students of The Harvey School,

We are pleased to announce that we are continuing our partnership with Follett as our school's official textbook provider for the 2017 - 2018 school year. Follett serves more than 47 million students through the delivery of physical and digital learning materials, retail services, school content and management systems to more than 80,000 early childhood, primary and secondary schools, and on more than 1,000 college campuses. With over 140 years of experience, Follett has the deepest industry knowledge and expertise in delivering the best course material options and value for our students.

We have worked closely with Follett to source and stock the exact edition of the books we will use in upcoming classes. Additionally, every order placed through your official Follett Virtual Campus website supports our The Harvey School and our students.

Books will be available starting on August 1st, 2017 on our virtual campus website <http://www.harveyschool.bkstr.com>

Here's how our virtual bookstore benefits you:

### *Options*

- Follett offers numerous new and used books. On many titles, money-saving rental books and digital editions are also available.

### *Fast Delivery*

- Follett ships all orders from their warehouse the same or next business day via FedEx. Expedited shipping options are available, but it is best to order early for the best used book selection.

### *Customer Service*

- Follett accepts returns on books purchased or rented through the website 30 days from your order date or 30 days from the start of classes, whichever is *later*. Follett's dedicated customer service team is available by phone at 888-FVC-3383 seven days a week to provide assistance and answer your questions.

We encourage you to sign up for the bookstore email mailing list to receive direct notification from Follett about upcoming promotions, buyback events, book availability and other reminders. Sign up today at <http://www.harveyschool.bkstr.com/email>.

Please feel free to contact Follett directly at 888-FVC-3383 with any questions you may have.



## Textbook ordering instructions and promotional offers from Follett!

Follett's goal is to make the textbook shopping experience as easy as possible. Your 2017-2018 School Year website will open on Tuesday, August 1, 2017. For the first four days of your launch, our TEXT10 promo will be in effect, which is a 10% savings on used and rental texts when the code TEXT10 is entered at checkout. The Harvey School customers can also take advantage of 50% off ground shipping if orders are placed between August 1<sup>st</sup> and August 14<sup>th</sup>, 2017. It will automatically apply to your orders.

### HOW TO FIND YOUR BOOKS

1. Go to: <http://www.harveyschool.bkstr.com>
2. Click the **Buy Books** icon,
3. Then select your program, term, and click **Submit**
4. The next screens allow the user to select department, course and section information by clicking on **Submit**.
5. Textbooks and purchasing options will then appear. The available options will appear such as new, used, rental or digital.
6. When complete click on **Add to Cart**. Note: "Arrives Soon!" may sometimes display. During the busy season, books move in and out of our warehouse quickly. We typically have a backup publisher order on its way and the book is back in stock quickly. If for some reason we cannot fulfill your order, Customer Service will contact you immediately.
7. Review your cart for accuracy then select a Textbook New/Used Condition preference. This lets us know if you would like to substitute a new book for a used book or vice versa if the condition you selected is not available.
8. After selecting your preference click **Checkout**.

### HOW TO CHECK OUT

1. If you have shopped with Follett before, log on with your email address and password.
2. If you are new to Follett, click **Register** to set up an account.
3. You will then be asked to select your shipping method.
4. To ship to an address other than the address displayed, click **Add a New Address**. Add the new shipping address and click **Submit**.
5. Confirm the shipping address and click **Continue Checkout**.

### HOW TO PAY

1. Enter the name(s) of the student(s) that will be using the textbooks being purchased.
2. Select your payment type under **Payment Info** and complete the required fields
3. Review your order details and click **Complete My Order**. An order confirmation will then be sent to your email address.

#### Need assistance?

Call Follett Customer Service at 888.FVC.3383 or email [customerservice@fvc.follett.com](mailto:customerservice@fvc.follett.com).

## **New York State Textbook Loan Program**

All Harvey School families who reside in New York are eligible to participate in the New York State Textbook Loan Program.

The New York State Textbook Loan Program was established under Section 701 of the Education Law and provides guidelines for each school district to establish a per pupil allotment for textbooks. Basically, if the public school in which you reside provides textbooks to the public school student, the district is also supposed to provide textbooks to the independent school student as well. However, each district has its own interpretation of the law. The result is that some school districts may provide all of your textbooks while others may only provide one textbook equivalent to the state minimum of \$58.25.

If you have any questions, please feel free to contact the Business Office at 914-232-3161 x103.

For more information about the TLP, please go to:

<http://www.p12.nysed.gov/nonpub/handbookonservices/textbookloan.html>

### **Participation:**

To participate in this program, you must contact your home school district and, in writing, provide district officials with the information needed to order your textbooks. Most districts have their own order forms for you to fill out. You must also make arrangements to pick the books up from your school's district office when they arrive.

Please be aware that this is a textbook **loan** program. You are required to return the textbooks in good condition to your home school district at the end of the school year. You will be held accountable, by your district, for any loss or damage to the textbooks.

To assist you in obtaining your textbooks, The Harvey School will provide you with our most up-to-date textbook list as well as verification that your child is indeed enrolled at The Harvey School. Please note, The Harvey School does not place book orders with school districts.

Please note that some districts are very easy to work with while others are not. If you experience difficulty from your home school district, please be persistent in your quest to obtain your textbooks.

**FAQ:**

**1. What is the definition of textbook?**

A textbook is any book or a book substitute, including hardcover or paperback books, workbooks designed to be written in and used up, certain newspapers and news magazines and manuals which a pupil is required to use as a text or a text-substitute in a particular class or program as a primary source of study material intended to implement a major part of a State or local curriculum.

**2. What materials are excluded under the textbook loan law?**

- Reference materials- encyclopedia, almanacs, atlases, and general and special dictionaries, except that dictionaries individually assigned to all pupils in a particular class or program as a textbook substitute are considered as textbooks.
- Supplementary materials- supplementary textbooks, novels, and other fiction, magazines, newspapers, and audiovisual materials normally housed in the school library or instructional materials center for short-term use by pupils.
- Other materials- texts and testing material, teacher editions of textbooks, review books, and materials in kit form.

## **FACTS Tuition Management**

The Harvey School uses the FACTS Tuition Management Company to process our monthly and semi-annual payment plan payments. To enroll in this program please go to The Harvey School's home page at [www.harveyschool.org](http://www.harveyschool.org) and click on icon for Quicklinks. Then scroll down to FACTS Tuition Management. You will immediately be directed to the FACTS website.

You can also access FACTS directly by typing the following website address into the address bar of your internet browser: <https://online.factsmgt.com/signin/3FQYG>

Please be aware that while your tuition payments are processed through FACTS, any other charges such as PA Dues, bookstore charges, etc. should be paid directly to The Harvey School.

## **Student Billing Invoices**

Student Billing Invoices are sent by email on a monthly basis from [businessoffice@harveyschool.org](mailto:businessoffice@harveyschool.org). Please make sure that these emails are not going into your spam folder.

Secure online payments may be made by following the link contained within the body of the billing email. We accept American Express, Mastercard and Visa. We also accept checks and money orders. Payments may be sent directly to The Harvey School, Attn: Business Office.

Please contact Jeannine Young at 914-232-3161 x103 if you have any questions regarding Student Billing.

# International Programs

## International Programs

Dear Harvey Parents and Students,

It's amazing how quickly the summer is passing, and I hope you are enjoying every minute of it. We are excited to let you know how Harvey's International Program (ISP) has grown and some of different opportunities available to you. The ISP at The Harvey School is going very well. Our second set of international students just graduated and will be heading off to college in the fall and we will be welcoming another six students into our community. Harvey GOES (Global Opportunities for Enhanced Studies) program had its second year. We partnered with a school in Denmark to investigate the global issue of sustainability from different perspectives, and we created a culturally enriching academic exchange. Next year, we are excited to introduce a Student Exchange initiative into the International Programs. This pilot study abroad opportunity will add another way for our students to be involved in global programs.

### How to Get Involved

This year Harvey GOES will be partnering with another school to study a different topic of global concern. This class begins in October, with a winter term class component and continues through the school year, for 1 credit. Due to limited class space the application process will begin in September. Look for an email later in the summer regarding specifics on the program.

Another way to become involved is to host an international student on weekends. Hosting a student is an ideal way to experience a global perspective "up close and personal," and it helps The Harvey School with its global outreach.

1. As a weekend host family, you would be responsible for your student from pickup time on Friday until Sunday evening or Monday morning. This commitment to host could be by trimester or year.
2. You will receive guidance, information, and help every step of the way from our ISP team. We welcome conversation about the program and offer support 24/7 throughout the year. We require that every candidate be verbally fluent in English.
3. There is a stipend for hosting a student. Your generosity in opening your home and providing your guidance is what the School is seeking; we do our best to offset the cost of living increase that is incurred in welcoming another child into your family

If you are interested in hosting an international student, or know of a family outside the Harvey community that may be interested, please contact me at 914-232-3161 ext. 160 or via email at [alindquist@harveyschool.org](mailto:alindquist@harveyschool.org).

As always, I welcome the opportunity to discuss any facet of our International Program with you.

Sincerely yours,  
Alex Lindquist  
International Programs Director